



Application for Employment

PRINT ALL INFORMATION

Position Applied For: (Job Title) _____

Full Time Part Time Temporary

Requested Pay: _____ per hr weekly salary

Social Security Number	Last Name	First Name	Middle Name
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Mailing Address: Street: _____ _____ City: _____ State: _____ Zip Code: _____	Phone: (Area Code) (_____) _____ Additional Contact Information: _____ Name on Employment/Education Records if different from present name: _____
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Education/Training:
 High School Graduate/GED Vocational/Business School Associates Degree B.S. or B.A. Degree Masters Other

Please list any additional education, training, or certificates that are applicable to the job you are applying for:

Have you ever been convicted of a felony or Class A Misdemeanor? Yes No If yes, identify type of offense, date and location.

Certification

Before signing, please read the following statement carefully.

Any false or substantive omission of information may be cause for rejection, or dismissal if employed by Potts Welding and Boiler Repair Co., Inc. I authorize the release of any information from previous employers or references.

I understand that if I am offered a position with Potts Welding and Boiler Repair Co., Inc., I may be required to pass a physical examination and drug test administered by a medical provider designated by Potts Welding and Boiler Repair Co., Inc. before being hired. In addition I may be required to submit to a criminal background check for certain positions.

I understand that if I am hired by Potts Welding and Boiler Repair Co., Inc., verification of identity and eligibility for employment in the United States must be presented before actually starting work.

Applications will remain current for a period of three months.

Applicant Signature _____	Date: _____
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Employment History

Start with most recent employment. Are you employed now? Yes No

<p>Employer: _____ Supervisor: _____</p> <p>Address: _____ Phone #: (_____) _____</p> <p>_____ Pay Rate: _____ <input type="checkbox"/> Hourly <input type="checkbox"/> Weekly Salary</p> <p><input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary Reason for Leaving: _____</p> <p>Job Title & duties: _____</p> <p>Dates of Employment: From _____ to _____</p>
<p>Employer: _____ Supervisor: _____</p> <p>Address: _____ Phone #: (_____) _____</p> <p>_____ Pay Rate: _____ <input type="checkbox"/> Hourly <input type="checkbox"/> Weekly Salary</p> <p><input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary Reason for Leaving: _____</p> <p>Job Title & duties: _____</p> <p>Dates of Employment: From _____ to _____</p>
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Business References:

Name: _____	Phone Number: (_____) _____
Title/Relationship: _____	How long have you known this person? _____
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